



BOARD MEMBER JOB DESCRIPTION AND CODE OF CONDUCT

ORGANIZATIONAL OVERVIEW

The mission of the SC Food Systems Network (SCFSN) is to build an equitable, accessible, and economically diverse food system in South Carolina by promoting multi-sectoral collaboration, community-based programming, and policy change. Formerly known as the SC Food Policy Council, it has worked since 2005 to advance healthy food production and consumption through education and strategic policy planning in South Carolina. SCFSN has been an independent, South Carolina charity and 501c3 nonprofit organization since 2024.

Our membership is made up of over 380 individuals and over 150 organizations, in 44 of 46 counties in South Carolina. Members come from every part of the food system, including production, distribution, and consumption of food. We regularly engage our members through a combination of virtual and in-person member meetings to gather perspective and input, which we use to inform our annual activities and policy platform.

ROLE OF THE SCFSN BOARD OF DIRECTORS

The SCFSN Board of Directors is, first and foremost, responsible for fiduciary and organizational oversight of the organization as a South Carolina charity and 501c3 nonprofit organization. However, the job goes further than that. As we are a newly independent organization with minimal funding, the SCFSN Board also plays an active role in growing and developing the organization's programs and operations. We seek Board Members who are creative thinkers and bring insights from their areas of work or personal experience to help the SCFSN grow its mission. Specific responsibilities of SCFSN Board Members include:

- Understanding and helping revise the mission and purposes of the organization as needed
- Selecting and evaluating the performance of contractors and/or employees
- Strategic and organizational planning in partnership with staff
- Ensuring high quality fiduciary oversight and financial management
- Supporting fundraising and resource development
- Approving and monitoring Board policies



EXPECTATIONS OF INDIVIDUAL BOARD MEMBERS

Every SCFSN Board Member is expected to:

- Serve a 3 year term
- Know and support the organization's mission, policies, programs, and needs
- Follow the organization's bylaws, policies, and board resolutions
- Generously share your time, talent, knowledge, and network to promote the mission of SCFSN
- Engage in identifying and securing financial resources and partnerships, including personal connections, necessary to advance its mission
- Prepare for, attend, and participate in at least 50% of regular, monthly Board meetings and occasional special meetings (most Board meetings are virtual)
- Attend at least 50% of regular, quarterly Member meetings (3 virtual, 1 in-person)

I agree to the responsibilities and expectations outlined above and will do my best to follow them.

Board Member Name

Signature

Date